

# East Field South 8 & Under Championship

## MEET ANNOUNCEMENT

### **About the Championship**

Date: March 10, 2024

Location: Magnolia Middle School, 299 Fort Hoyle Rd, Joppatowne, MD 21085

Entry Deadline: 9:00 pm March 1st, 2024

Hosted by: Y in Central Maryland

Meet Director: Paul McEndree, [mcendree3@comcast.net](mailto:mcendree3@comcast.net)



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### ABOUT THE CHAMPIONSHIP

This meet is a closed, inter-association championship YMCA meet. This meet and all participants will adhere to the Rules that Govern YMCA Competitive Sports and the Swimming Addendum to the Rules that Govern YMCA Competitive Sports. USA Swimming technical rules will be followed. The meet is a YMCA non-sanctioned event.

**ADJUSTMENTS TO THE MEET ANNOUNCEMENTS:** The meet host reserves the right to make any adjustments to the provisions of the meet announcement deemed necessary to ensure the fair and efficient running of the meet or due to unforeseen issues of weather or facility problems. Changes will be communicated as far in advance as possible.

**MEET TIMELINE:** Warm-up and start times for all sessions are subject to change depending on the size of the meet. Any changes to the timeline will be communicated by the end of the day of Friday, March 8th.

**INCLEMENT WEATHER/CANCELATION:** In the event that the meet has to be adjusted, postponed, or canceled the Meet Host will communicate any and all decisions with the utmost expediency. The Meet Host decisions are final.

### LOCATION AND FACILITY

Location: Magnolia Middle School, 299 Fort Hoyle Rd, Joppatowne, MD 21085

The site features an indoor 6(six) lane 25 yard pool with non turbulent lane lines. The competition course shall consist of 6(six) 25 yard lanes for all timed finals events. Water depth is 10' at the start(minimum 5 feet required) and 3'5" at the turn end. The facility has fully automatic timing (Colorado timing system), touchpads, scoreboard and horn start.

### CONTACT INFORMATION

Meet Director:	Paul McEndree, <a href="mailto:mcendree3@comcast.net">mcendree3@comcast.net</a>
Entry Chairperson:	Adam Rutz, <a href="mailto:adamrutz@ymaryland.org">adamrutz@ymaryland.org</a>
Officials Coordinator:	Paul McEndree, <a href="mailto:mcendree3@comcast.net">mcendree3@comcast.net</a>
Meet Safety Director:	Owen Davis, <a href="mailto:Owendavis@ymaryland.org">Owendavis@ymaryland.org</a>



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### ELIGIBILITY

#### ATHLETE

**YMCA Membership:** An athlete must be a YMCA member in good standing who holds an annual, full privilege membership at the YMCA he/she represents for a period of at least 90 days prior to the first day of the meet. An athlete may have only represented that YMCA team in competition for a period of 90 days prior to the first day of the meet, excluding scholastic competition.

**Amateur Status:** An athlete may not have represented a college, university or other post-high school institution in any competition and may not have accepted pay or compensation for competing as a swimmer.

**Unattached Athletes:** There is no unattached status in YMCA Swimming.

**Age:** An athlete must be at least five (5) years of age, and not older than eight (8) years of age on 12/1/2023.

**YMCA Meet Participation:** In order to be eligible to compete, each athlete must have competed in a minimum of 3 closed YMCA inter-association meets since September 1, 2023.

**Times:** No Times (NT) are allowed. A coach's time may be used if the event has not been previously swum in competition to help with proper seeding. Submit entry times in SCY.

**Athletes with a Disability:** Swimmers with a disability are welcome to enter this meet. The coach or team entry person must alert the Meet Director and the meet referee as to the need for any special accommodations or seeding arrangements at the time the entry is submitted. If modifications to USA Swimming rules are necessary, then the coach or athlete must notify the meet referee of any disability prior to competition.

#### COACH

**Coach Registration:** Each coach must have completed the annual YMCA on-line coach registration process. Coaches who are not registered by March 9, 2024 and approved will not be permitted on deck. A list of the acceptable certifications can be found in the CERTIFICATION REQUIREMENTS FOR SWIM COACHES or SWIMMING ADDENDUM TO THE RULES THAT GOVERN YMCA COMPETITIVE SPORTS

**Teams without A Coach at the Meet:** All athletes and teams must have at least one certified and credentialed YMCA coach designated as being responsible for their supervision during competition. When a YMCA team will not have a coach present, that YMCA may authorize an eligible coach from another YMCA attending the meet to be responsible for their athletes at the meet. The Meet Director and Meet Referee must be notified of this situation.



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### TEAM

**Team Registration:** Each team must have completed the annual YMCA on-line team registration and paid the annual registration fee.

**Insurance:** Each team that participates in the meet must have a current and correct Certificate of Liability Insurance, in effect through the last day of the meet.

### ENTRY INFORMATION

**Times:** No Times (NT) are allowed. A coach's time may be used if the event has not been previously swum in competition to help with proper seeding. Submit entry times in SCY.

### ENTRY INFO:

<b>Entry Deadline</b>	Friday, March 1st, 2024 at 9:00pm
<b>Entry Fees</b>	Individual Event: \$8.00 Relay Events: \$24.00 Facility Surcharge per Swimmer:\$10.00
<b>Entry Limits</b>	Maximum of 3 individual events Maximum 1 relay event No deck entries will be allowed

### ENTRY PROCEDURE:

All entries must be submitted via Hy-Tek's team manager/team unify to the meet entry chairperson at [adamrutz@ymaryland.org](mailto:adamrutz@ymaryland.org). Please put "8&U Champs Meet Entries" and your team name in the subject line. Please include:

- Team Entry List
- Completed Meet Declaration Form (Appendix 3)
- Completed Team Summary Form (Appendix 4)

No manual entries will be accepted.

**PAYMENT:** Checks should be made payable to Y in Central Maryland and brought to the meet.

**OVER-SUBSCRIPTION:** Entries will be accepted in the order they are received. Once the meet is fully subscribed, no additional entries will be accepted. Teams will be notified by Monday evening, 3/4/2024 if their entries were not accepted.



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### OTHER:

- **T-SHIRTS/VENDOR:** TBA.

### VOLUNTEERS/OFFICIALS/TIMERS

**Officials:** Officials will be needed for all sessions. Certified YMCA or USA-S officials email Paul McEndree at [mcendree3@comcast.net](mailto:mcendree3@comcast.net) preferably by 3/1/2024 by

**Timers:** Teams will be required to provide timers. The quantity of timers per team will be based on the number of swimmers your team has entered. The meet entry director will contact teams with the number of volunteers needed from each team.

**Clerking:** Each team is responsible for getting their swimmers to the clerking area. YCM will be responsible for clerking swimmers from the main clerking area to the blocks.

**Sign-up Procedure:** Teams will be asked to provide their list of volunteers via email.

**BACKGROUND CHECK POLICY:** All parents must be Safe Sport Certified; all timers must be compliant with the [USA Swimming Minor Athlete Abuse Prevention Policy \(MAAPP\)](#).

### CHECK-IN PROCEDURE

**Meet Check-in Procedure:** Coaches must check-in on the first day of competition to receive their badge and/or wristband. All volunteers including timers and officials must check in at the volunteer check-in table to receive their badges and/or wristbands. Only swimmers will gain access to the pool deck.

**Coaches Meeting** If needed will be announced during the week before the meet.

**Officials and Timers Meeting:** Will be announced during the week before the meet.

### CHAMPIONSHIP PROCEDURES AND OPERATIONS

**MEET COMMITTEE:** The Committee will consist of the Meet Director, Meet Referee, and host team Head Coach.

**RULES:** The meet will run under Rules That Govern YMCA Competitive Sports, Swimming Addendum to the Rules That Govern YMCA Competitive Sports and USA-S Technical Rules.

**MEET FORMAT:** The meet will be swum using a Timed finals format. Swimmer's age will be determined as of December 1, 2023.

**EVENT SEEDING:** Events will be seeded Slowest to Fastest. The Meet Referee/Administrative Official reserves the right to combine heats.

**SCRATCH PROCEDURES:** An athlete is considered entered into an event unless he/she scratches from that event. If an athlete does not scratch from an event and does not swim the event, that event still counts toward the athlete's total number of events for the meet.



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**WARM-UP SAFETY PROCEDURES:** Teams will be assigned lanes for warm-ups. Teams may need to share lane space and work cooperatively in reflection of the YMCA values and sportsmanship.

During designated warm up sessions, athletes may only enter the competition pools from the starting end. Feet first entry into the pool is required. The exception is during specific warm up periods when practicing racing starts under the supervision of a coach.

Coaches are responsible for the safety of their athletes and are expected to monitor them at all times during warm up sessions.

**STARTS:** 'Fly-over' starts will be used at this meet for all events 50 yards or longer. Please make sure your swimmers understand how 'fly over' starts are done.

**RESULTS:** Any results displayed on the scoreboard are unofficial until final results are published. Results will be posted on Meet Mobile and final meet results will be emailed to all participating teams at the conclusion of the meet.

**PROTEST PROCEDURE:** Protests may only be initiated by a person with standing, that is, a coach or YMCA supervisor whose team is competing in the meet. The Meet Committee will arbitrate protests, eligibility issues, safety rules and other issues.

• Protests against the judgment decisions of starters, stroke, turn, place and relay take-off judges can only be considered by the Referee and the Referee's decisions will be final (USA-S Rule 102.23).

**CONDUCT AND RESTRICTIONS:** The Meet Referee reserves the right to dismiss any swimmer, coach and/or spectator from the competition due to inappropriate conduct

- Deck access is limited to only registered and approved coaches, swimmers, working officials, and working parent volunteers. Meet volunteers and coaches must be compliant with the [USA Swimming Minor Athlete Abuse Prevention Policy \(MAAPP\)](#)
- All non-athletes must use the designated rest rooms.
- Coaches and their assistants will be held responsible for the conduct of their swimmers. Coaches are expected to model appropriate behavior toward officials, parents, swimmers, volunteers and fellow coaches and to require the same of all persons associated with their team and YMCA.
- Deck changes are prohibited. Except where the venue facilities require otherwise, changing into or out of swimsuits other than in locker rooms or other designated areas is not appropriate and is prohibited. The USA Swimming Rulebook defines
- Deck Change as: "Changing, in whole or in part, into or out of a swimsuit (excluding a drag suit) in an area other than a permanent or temporary locker room, bathroom, changing room or other space designated for changing purposes while at a practice, competition, or other pool-related activity." This includes slipping off the top of a one-piece performance suit to place on an alternate bikini top immediately following a race.
- Glass and Food are not permitted on deck



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- **TECH SUITS ARE BANNED FOR ALL 12 & U SWIMMERS.**
- The use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms, or locker rooms
- Photographs and cell phones are not allowed to be taken behind the block during competition.
- No Flash Photography at the start of competition races.
- Massage tables are not permitted.
- NO CHAIRS
- Individuals are responsible for the security of their personal belongings and are encouraged not to bring valuables to the meet venue and not to leave items unattended.
- Shaving is not permitted in any areas of the facility.
- Parents are responsible for the conduct of their children. Children are not allowed to roam the facility unattended.
- Spectators are not permitted on deck.
- No smoking, drugs, or alcohol are permitted in the swimming complex.

### AWARDS AND RECOGNITION

**SCORING:** The following points will be awarded for 1st through 6th place:  
7-5-4-3-2-1

Points for relays will be awarded 14-10-8-6-4-2

**INDIVIDUAL AWARDS:** Individual Events: Top three (3) will receive medals, places 4th through 6th will receive ribbons.

Relay Events: Top three (3) will receive medal

### SPECTATORS

**ADMISSION FEE:** Included in swimmer surcharge. However the facility and Meet Committee reserves the right to limit the number of spectators due to capacity limitations.

**HEAT SHEETS/PROGRAMS:** Programs will not be available for sale however the meet will be available on Meet Mobile and meet programs will be sent electronically to coaches for electronic distribution.

**CONCESSION STAND:** TBA

**SEAT SAVING POLICY:** There is limited spectator viewing in the balcony. We request that spectators watch their swimmer then return to seating in the gym/studio. There will be no saving of seats in the spectator area.

**HANDICAP SEATING:** Available.



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### LIABILITY, SAFETY AND EMERGENCY PROCEDURES

**INSURANCE:** Each Association participating in this meet must have insurance coverage for representative(s) including leadership and participants who will be in attendance for the period of the meet. The Declaration Form must be signed by each YMCA participating in the meet.

**EMERGENCIES:** The facility personnel will handle all emergencies at the meet. These individuals will provide CPR and first aid as needed and will ensure that individuals with serious injuries are transported immediately to the nearest hospital for further treatment. Defibrillators will be on site.

- Any coach, athlete or official who recognizes an emergency situation should immediately inform the facility's personnel and then make sure the vicinity of the emergency is clear for the emergency personnel to do their job.

**UNACCOMPANIED ATHLETE:** Each athlete must have a certified coach responsible for him/her while on the pool deck. The coach of the athlete must authorize in writing a coach from another team to represent their team and be responsible for the swimmer(s).

**CONCUSSION AWARENESS:** This meet will follow the YMCA of USA Concussion procedure. Anyone who observes or has knowledge of a potential head injury should immediately notify lifeguards and/or hired medical personnel. Once the injury report is completed, the lifeguard and/or hired medical personnel will notify the Event Staff, the athlete's coaching staff, and the Meet Director.

If a head injury occurs, the action plan below will be followed:

1. Athlete is removed immediately from participation by the Meet Director
2. Athletes must be evaluated by a licensed healthcare professional experienced in identifying and treating concussions. In addition, the athlete must be in compliance with the laws that are in effect within the jurisdiction where the meet is held.
3. The coaching staff will inform the athlete's parents or guardians about the possible concussion and give or send them the fact sheet on concussion.
4. The athlete will not be allowed back to warm-up or compete until a healthcare professional, experienced in evaluating concussions, can determine that the athlete is symptom-free and is cleared to return to participation.

**LIGHTNING POLICY:** The National Lightning Safety Institute, National Athletic Trainers Association, American College of Emergency Physicians, USA Swimming, and YMCA of the USA all recommend or require closing an indoor pool during an electrical storm. This policy will be followed at the meet.

**DRONES:** Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present. Exceptions may be granted with prior written approval by the Vice President of Program Operations of USA Swimming.





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#### **DIRECTIONS**

From 95 North or South:

- Take Exit 74 for MD-152 toward Fallston/Joppa. Turn right onto MD-152 S/Mountain Street
- Turn right onto Trimble Rd.
- Turn Left onto Fort Hoyle Rd.
- Turn Left at Clipper Dr.

#### **PARKING**

Parking is available at the facility and along the road.

**This is the last page of the Meet Announcement**



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### APPENDIX 1: ORDER OF EVENTS

**Sunday, March 10, 2024**

Warm-ups Begin @ 9:00 a.m.

Meet Begins @ 10:30 a.m.

**Warm Up at 9:00 AM**

**Meet Starts at 10:30 AM**

Boys Event Number	Event	Girls Event Number
1	8&Under 100 Medley Relay	2
	5 Min Break	
3	6 & Under 25 Free	4
5	7 Year Old 25 Free	6
7	8 Year Old Free	8
9	6 & Under 25 Fly	10
11	7 Year Old 25 Fly	12
13	8 Year Old 25 Fly	14
15	8 & Under 100 IM	16
17	6 & Under 25 Back	18
19	7 Year Old 25 Back	20
21	8 year Old 25 Back	22
23	6 & under 25 Breast	24
25	7 Year Old 25 Breast	26
27	8 Year Old 25 Breast	28
29	8 & Under 50 Free	30
	5 Min Break	
31	8 7 under 100 Freestyle Relay	32



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### APPENDIX 2: YMCA Sanctioned Meet Declaration Form

*(Note: Return signed Declaration form to the Meet Director)*

**Participating YMCA:** \_\_\_\_\_

**YMCA Address:** \_\_\_\_\_

**Meet Name:** East Field South 8 & Under Championships

**Meet Date(s):** March 10, 2024

**Meet Host:** Y in Central Maryland

**Meet Location:** Magnolia Middle School, Joppa Towne, MD

We the undersigned attest to the following:

**SWIMMERS** - All swimmers representing the YMCA above are full privilege members of the YMCA and meet the eligibility requirements.

**COACHES** - All coaches representing the YMCA above hold current certifications in CPR, First Aid, Coaches Safety Training, Athlete Protection Training, and Principles of YMCA Competitive Swimming and Diving.

**INSURANCE** - Our Association now has insurance coverage for representative(s) including leadership and participants who will be in attendance at the East Field South 8 & under Championships for the period of the meet. I hereby certify that YMCA has a minimum of \$1,000,000/\$2,000,000 in liability insurance that covers our coaches and swimmers during their participation in the East Field South 8 & Under Championships.

**RELEASE** - In consideration of your accepting this entry, I hereby, for myself, heirs, executor and administrators, waive and release any and all right and claim for damages I may have against the YMCA of the USA, Y in Central Maryland Blue Crabs, their agents, representatives or assigns, and Harford County Public Schools for any and all injuries which may be suffered by participants at the East Field South 8 & under Championship. Furthermore, we understand that the YMCA of the USA, Y in Central Maryland Blue Crabs and Harford County Public Schools are not responsible for any intended or unintended consequences related to removing an athlete from competition for a head injury. This includes, but is not limited to, any financial reimbursement associated with such removal.

\_\_\_\_\_  
*Name and Signature of Head Coach*

\_\_\_\_\_  
*Name and Signature of YMCA Executive Director or Designee*



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### APPENDIX 3: TEAM SUMMARY FORM

Bring checks to the meet and made out to 'Y in Central Maryland':

Adam Rutz  
Y in Central Maryland  
4331 Montgomery Rd  
Ellicott City, Maryland 21043

Team Name	
Team Code	
Coach	
Coach Phone Number	
Coach Email	
Team Address	

	Total Number	Cost Per	Total
Individual Entries		\$8.00 per event	
Relay Entries		\$24.00 per relay	
Swimmer Surcharge		\$10.00 per athlete	
Total Fees Due			

Print Head & Sign Head Coaches Name & Date

Printed Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_